

OLYMPIA MILLS LIMITED

NOTICE OF EXTRA ORDINARY GENERAL MEETING

Notice is hereby given that an Extra Ordinary General Meeting of the members of Olympia Mills Limited will be held at 12:30 p.m. on Monday 27 March, 2026 at the registered office of the company at H-23/3, Landhi Industrial Area, Karachi to transact the following business:

Ordinary Business:

- To confirm the minutes of the last Annual General Meeting held on October 27, 2025.
- To elect seven Directors as fixed by the Board in accordance with the provisions section 159 of the Companies Act, 2017 for a period of three years commencing from March 20, 2026 in place of retiring Directors, namely:
(i) Mr. M. Waqar Monnoo (ii) Mr. Siraj Sadiq Monnoo (iii) Mrs Ghazala Waqar
(iv) Mr Amir Shamim (v) Mr. M.Rehan Riaz (vi) Mr Shehzad Muneer
(vii) Mr Arshad Iqbal
The existing directors will retire from the office of directors and are eligible for reappointment.
- To transact any other business as may be placed before the meeting with the permission of the Chairman.

By Order of the Board

M. Ashraf Khan

Company Secretary

Karachi: February 27, 2026

Notes:

- The Register of Members of the Company will remain closed from March 21, 2026 to March 27, 2026 (both days inclusive), members are requested to notify change of addresses (if any)
- A member entitled to attend and vote at this meeting may appoint another member as his/her proxy to attend and vote on his/her behalf. The instrument appointing a Proxy and the power of attorney or other authority under which it is signed or a notarially certified copy of the power of attorney must be received at the Registered Office of the Company duly stamped, signed and witnessed not later than 48 hours before the meeting.
- Central Depository Company account holders will further have to follow the under mentioned guidelines as laid down by the Securities and Exchange Commission of Pakistan.
- Any person who seeks to contest the election to the office of a Director, whether he/she is a retiring director or otherwise, shall file the following documents with the Company Secretary, at the Registered Office of the Company, not later than 14 days before the date of the Extraordinary General Meeting:
 - Notice of his/her intention to offer himself/herself for the election to the office of Director in terms of section 159(3) of the Companies Act, 2017;
 - Consent to Act as Director on Appendix to Form 9 as prescribed under the Act, and the Companies Regulations, 2024;
 - A detailed profile along with his/her address;
 - Declaration confirming compliance with the requirements of the Listed Companies (Code of Corporate Governance) Regulations, 2019 and the eligibility criteria, as set out in section 153 of the Companies Act, 2017 to act as director or an independent director of a listed company;
 - Attested copy of valid CNIC and NTN;
 - Independent Director(s) will be elected through the process of election of director in terms of section 159 of the Act and they shall meet the criteria laid down in Section 166 of the Act, and the Companies (Manner and Selection of Independent Directors) Regulations, 2018 accordingly the following additional documents are required to be submitted by the candidates intending to contest election of directors as an independent director:
 - Declaration by Independent Director(s) under Clause 6(3) of the Listed Companies (Code of Corporate Governance) Regulations, 2019;
 - Undertaking on non-judicial stamp paper that he/she meets the requirements of sub-regulation (1) of Regulation 4 of the Companies (Manner and Selection of Independent Directors) Regulations, 2018.

A For Attending the Meeting

- In case of individual, the account holder or sub-account holder and/or the person whose securities are in group account and their registration details are uploaded as per the Regulations, shall, authenticate his identity by showing his original National Identity Card (NIC) or original Passport at the time of attending the Meeting.
- In case of corporate entity, the Board of Directors' resolution/power of attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of the Meeting.

B For Appointing Proxies

- In case of individuals, the account holder or sub-account holder and/or the person whose securities are in group account and their registration details are uploaded as per the Regulations, shall submit the proxy form as per the above requirements.
- The proxy form shall be witnessed by two persons whose name, addresses and NIC numbers shall be mentioned on the form.
- Attested copies of NIC or the passport of the beneficial owners and the proxy shall be furnished with the proxy form.
- The proxy shall produce his original NIC or original passport at the time of the Meeting.
- Members are requested to notify immediately changes, if any, in their registered addresses.

C. In order to comply with the requirements of SECP SRO 831 (1)/2012 dated July 2, 2012, members who hold shares in physical form and have not yet submitted photocopy of their CNIC are requested to send the same to the Share Registrar of Company C & K Management Associates (Pvt) Limited, M13, Progressive Plaza, Civil Lines Quarter, near PIDC, Beaumont Road, Karachi at the earliest. CDC Shareholders are requested to submit their CNIC directly to their broker (Participant)/CDC Investor account services.

D. For any query/problem/information, the investors may contact the company on phone Numbers 021-35080923-24, e-mail addressed finance@olympiamilms.com and the Company Secretary Mr. Ashraf of the Company and the Share Registrar Mr. Zakir of C & K Management Associates (Pvt) Limited. The Company will not distribute any gift at the meeting.

E. Pursuant to SECP directives and Section 134(1)(b) of the Companies Act, 2017, if the Company receives a request from member(s) holding an aggregate ten percent (10%) or more shareholding residing at another city, such member(s) may request a video conferencing facility for the purposes of participating in the meeting at such a location by sending a request to the Company at least 10 (ten) days prior to the date of meeting, the Company will arrange video conference facility in that city subject to the availability of such facility in that city.

F. Under the provision of Section 72 of the Companies Act, 2017 (Act) which requires that all the existing companies to replace shares issued by them in physical form with shares to be issued in the Book-Entry-form within a period not exceeding four years from the date of the promulgation of the Act. In order to ensure full compliance with the provisions of the aforesaid Section 72 and to be benefitted of the facility of holding shares in the Book-Entry-Form, the shareholders who still hold shares in physical form are requested to convert their shares in the Book-Entry-Form by contacting Company's Share Registrar.

G. Members interested to join EOGM virtually intimate the company one week in advance at finance@olympiamilms.com. Members can join EOGM using following:
Zoom Meeting Link
<https://us04web.zoom.us/j/77643701345?pwd=sGwhuZkOXDySan0abbvEbvQasPa7z.1>
Meeting ID: 776 4370 1345
Passcode: 7Y4hm2

H. Pursuant to Companies (Postal Ballot) Regulations 2018, for the purpose of election of directors, where in case number of contestants are more than the number of directors to be elected, members will be allowed to exercise their right to vote by means of e-voting and through postal ballot in accordance with the requirements of section 143 and 144 of the Companies Act 2017 and the procedure contained in the aforesaid Regulations.

I. The Company has placed the Notice of EOGM along with Proxy Form on its website <https://www.olympiamilms.com>

J. STATEMENT OF MATERIAL FACTS U/S 166(3) AND 134(3) OF THE COMPANIES Act, 2017

Section 166 of the Companies Act, 2017 provides that a statement of material facts is annexed to the notice of the general meeting called for the purpose of election of directors which shall indicate the justification for appointment as an independent director. The Company is required to have at least two independent directors on its Board in accordance with the Listed Companies (Code of Corporate Governance) Regulations, 2019. The persons to be elected as independent directors shall meet the criteria set out for independence under Section 166 of the Companies Act, 2017 and are listed on the data bank of independent directors maintained by Pakistan Institute of Corporate Governance duly authorized by SECP. Further, their selection shall be made due to their respective core competencies, diversity, requisite skill, knowledge and experience and will be elected through the process of election of directors in terms of Section 159 of the Companies Act, 2017. No Directors have direct or indirect interest in the above said business except that they may consent for election of directors accordingly.